

The Punjab Educational Endowment Fund
(A company setup under section 42 of the companies Act 2017)

CAREER OPPORTUNITY
CHIEF EXECUTIVE OFFICER

The Punjab Educational Endowment Fund (PEEF) incorporated in 2008 as a public sector company, under section 42 of Companies' Act 2017. PEEF is established by Govt. of Punjab with the objective of providing scholarships/monitory assistance to talented and needy students for pursuing quality education and to bring them at par with the more fortunate ones. PEEF provides scholarships from Matric to PhD level education. PEEF is currently operational with an Endowment Fund of 14 billion Rupees.

PEEF intends to fill the vacancy of Chief Executive Officer (CEO) with the following requirements:

Qualification:

Masters Degree in Business Administration / Management Sciences / Economics / Finance from HEC recognized University or Equivalence granted by HEC for these programs / Member of a recognized body of professional accountants (CA, ACMA, ACCA, ICAEW).

Experience:

15 years in General Administration/Operations/ Management with minimum 5 years in senior Management role (General Manager/Managing Director/Head of Department/Director/Head of Organization/Grade19 or above Govt. officer).

At least 1-year Experience in Management and Implementation of Large Sized Project or Fund (Having Annual Turnover / Annual Outlay / Fund Management of PKR 05 Billion which may be substantiated with evidence of Audited accounts/budget etc.)

Experience of working with International or local Donor agencies, Public Sector and Education sector will be an added advantage.

Age Limit:

Age of candidates must be between 45-60 years on the last date of receipt of job application.

Salary:

Market based salary will be offered on the basis of experience and skills.

How to apply:

Interested candidates meeting the above criteria must fulfill the fit and proper criteria mentioned in Public Sector Companies (Appointment of Chief Executive) Guidelines 2015.

Interested candidates should submit their application on application form available on PEEF website along with detailed CV, HEC verified copies of all Degrees / Testimonials and two recent passport size photographs. Candidate should attach a declaration (available at www.peef.org.pk/Career.html) on Stamp Paper amounting to Rs. 100/-.

Candidate may apply through www.peef.org.pk/Career.html and submit their application by April 5, 2021 at below mentioned address.

Only short listed candidate will be informed for interview. No TA/DA will be admissible.

Manager Administration & HR
The Punjab Educational Endowment Fund (PEEF)
Thokar Niaz Baig, Ali Town Station, Raiwind Road, Lahore.
Tel:042-111117333
Website: www.peef.org.pk/Career.html
www.jobs.punjab.gov.pk